

P.R. GOVT. COLLEGE (A) : : KAKINADA

DEPARTMENT OF PHYSICS AND ELCTRONICS

STAFF MEETING - I

Dt. 21-06-2022

A meeting is convened in our Department on 21-06-2022 at 2:15PM, to discuss the following points. All the Staff members are requested to attend the meeting without fail.

Agenda:

- 1) Distribution of Upkar and LAMP – 2022 prizes.
- 2) Distribution of CSP work to the first and second year Degree Students.
- 3) Conducting the Co-curricular and Extra – curricular activities.
- 4) Preparing the Department for NAAC assessment.
- 5) Conducting classes for the certificate courses.
- 6) Completing the final year internal marks register.


(H.O.D. OF PHYSICS & ELECTRONICS)


Circulate to :

M. Surekha 


R. Tejeswara Rao

B. Srikanth 


P. Veerendra 

Dr. K. Jaya Dev 


Dr. S.V.G.V.A. Prasad 

K. Durga Rao 

V. Sirisha

G. Sri Devi 


P. Himakar 

D. Sravani 

Resolutions:

- 1) Resolved to distribute the CSP work among Staff members.
- 2) Resolved to distribute the Upkar and LAMP prizes to the Students at an early date.
- 3) Resolved to identify and conduct the Co-curricular and extracurricular activities.
- 4) Resolved to identify the gaps to be filled by the Staff members and prepare further activities for preparation of NAAC. Also resolved to give training to the Students.
- 5) Resolved to conduct certificate courses for IV semester students as per the curriculum at an early date.
- 5) Resolved to post the valued internal marks into the register for the final year degree students at an early date.

Members present:


(H.O.D. OF PHYSICS & ELECTRONICS)

M. Surekha 

Dr. K. Jaya Dev 

G. Sri Devi 

. Tejeswara Rao

Dr. S.V.G.V.A. Prasad  P. Himakar 

. Srikanth 

K. Durga Rao 

D. Sravani 

. Veerendra 

V. Sirisha

P.R. GOVT. COLLEGE (A) : : KAKINADA
DEPARTMENT OF PHYSICS AND ELECTRONICS

STAFF MEETING -2

Dt. 25-08-2022

A meeting is convened in our Department on 25-08-2022 at 2 PM, to discuss the following departmental issues. All the Staff members are requested to attend the meeting without fail.

Agenda:


- 1) Review on preparation for the coming Academic Audit, 29-30 Aug 2022
- 2) To discuss on BoS of odd semesters for the Academic Year 2022-23
- 3) Review on Conducting classes of the add on certificate and Skill development courses.
- 4) Posting of Sem II&IV Mid – I internal marks in the registers.

5) To discuss Department Quality Assurance cell

(H.O.D. OF PHYSICS & ELECTRONICS)


Circulate to :

M. Surekha 


R. Tejeswara Rao 

B. Srikanth 

P. Veerendra 

Dr. K. Jaya Dev 

G. Sri Devi 

Dr. S.V.G.V.A. Prasad 

P. Himakar 

K. Durga Rao 

D. Sravani 

Resolutions:

- 1) Discussed and resolved the distribution of the academic audit work among Staff members.
- 2) Discussed the new pattern of sem end examination and syllabus of Sem III of 2021-22 admitted batch
- 3) Discussed the new syllabus of Sem V of 2020-21 admitted batch
- 4) It's resolved to conduct the Skill development course classes from Monday to Wednesday, the following three week days and to conduct the add on certificate course classes in the next three week days from Thursday to Saturday.
- 5) It's resolved to conduct the Skill development course classes & the add on certificate course classes batches at zero hours i.e; 9am to 10 am in FN Session & 5pm to 6 pm in the AN Session.
- 6) Resolved to post the valued Mid I internal marks of sem II and Sem IV into the register at an early date.
- 7) Discussed and framed the DQAC board.

Members present:

(H.O.D. OF PHYSICS & ELECTRONICS)

M. Surekha

M. Surekha

Dr. K. Jaya Dev

[Signature]

G. Sri Devi

[Signature]

R. Tejeswara Rao

[Signature]

Dr. S.V.G.V.A. Prasad

[Signature]

P. Himakar

[Signature]

B. Srikanth

B. Srikanth

K. Durga Rao

K. Durga Rao

D. Sravani

[Signature]

P. Veerendra

P. Veerendra

P.R. GOVT. COLLEGE (A) : : KAKINADA

DEPARTMENT OF PHYSICS AND ELECTRONICS

STAFF MEETING-3

Dt. 24-09-2022

A meeting is convened in our Department on 24-09-2022 at 4pm, to discuss the following points. All the staff members are requested to attend the meeting without fail.

Agenda:

- 1) Online admissions process of the A.Y. 2022-23
- 2) Result analysis of Sem-VI released on 30.08.2022.
- 3) Activities for the academic year 2022-23.
- 4) Preparing the Department for NAAC assessment.


(H.O.D. OF PHYSICS & ELECTRONICS)

Circulate to :

M. Surekha



R. Tejeswara Rao

B. Srikanth



P. Veerendra



Dr. K. Jaya Dev



G. Sri Devi



Dr. S.V.G.V.A. Prasad



P. Himakar



K. Durga Rao



D. Sravani



Resolutions:

- 1) Discussed and resolved to follow the online admissions process
- 2) Discussed the result analysis of Sem-VI
- 3) Discussed and identified the academic and curricular activities to be conducted for the A.Y.2022-23
- 4) Resolved to identify the gaps to be filled by the Staff members and prepare further activities for preparation of NAAC assessment.

Members present:


(H.O.D. OF PHYSICS & ELECTRONICS) 24/9/22

M. Surekha



Dr. K. Jaya Dev




G. Sri De

R. Tejeswara Rao

Dr. S.V.G.V.A. Prasad



P. Himakar



B. Srikanth



K. Durga Rao




D. Sravani

P. Veerendra



P.R. GOVT. COLLEGE (A) : : KAKINADA

DEPARTMENT OF PHYSICS AND ELECTRONICS

STAFF MEETING-4

Dt. 26-10-2022

A meeting is convened in our Department on 26-10-2022 at 4pm, to discuss the following points. All the Staff members are requested to attend the meeting without fail.

Agenda:

- 1) Mapping of CO,PO & SPOs of the Syllabus.
- 2) Internships / industrial connect for the sem -V.
- 3) Conduct of BoS for the academic year 2022-23.
- 4) Contribution of Department in SIP-2022, conduct of bridge course classes
- 5) Work load and time tables of the A.Y.2022-23 for Sem I,III &V
- 6) Buildup of MoUs

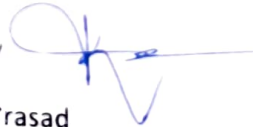

(H.O.D. OF PHYSICS & ELECTRONICS)

Circulate to :

M. Surekha



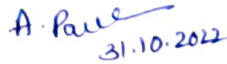
Dr. K. Jaya Dev



G. Sri Devi



A.Padmavathi


31.10.2022

Dr. S.V.G.V.A. Prasad

K. Durga Rao



P. Himakar



B. Srikanth



P. Veerendra



D. Sravani




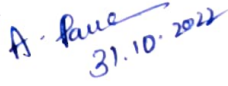







Resolutions:

- 1) Discussed and resolved the process of mapping of CO,PO &SPOs
- 2) Discussed and confirmed the industries for internships of Sem-V
- 3) Resolved to conduct the BoS for the A.Y.2022-23 on 31.10.2022.
- 4) Designed the bridge course syllabus, time table and resolved to conduct the classes for one week as per time table from 2.11.2022.
- 5) Discussed the work load and framed the time tables of Sem I&III and resolved to send the Sem V students for their 2nd internships / industry link ups
- 6) Discussed and resolved the MoUs with 4 local industries, Sasi Engineering college, Tadepalligudem

Members present:


26/10/22
(H.O.D. OF PHYSICS & ELECTRONICS)

| | | | | | |
|---------------|---|-----------------------|--|-------------|---|
| M. Surekha |  | Dr. K. Jaya Dev |  | G. Sri Devi |  |
| A. Padmavathi |  31.10.2022 | Dr. S.V.G.V.A. Prasad | | P. Himakar |  |
| B. Srikanth |  | K. Durga Rao |  | D. Sravani |  |
| P. Veerendra |  | | | | |


P.R. GOVT. COLLEGE (A) : : KAKINADA
DEPARTMENT OF PHYSICS AND ELECTRONICS
STAFF MEETING

Dt. 14-11-2022

A staff meeting will be convened in our Department on 14-11-2022 at 4.30 PM, to discuss the following departmental issues. All the Staff members are requested to attend the meeting without fail.

Agenda:

- 1) To discuss the updated data of admissions of Physics related programs
- 2) To discuss the work load, time tables, paper distribution among the faculty for semesters I & III for the academic year 2022-23
- 3) Review on monitoring of III year Sem V students involved in ongoing industry connect internships .
- 4) Execution of Energy Audit of the institution
- 5) Departmental activities for the month of December 2022
- 6) To discuss on 7th hour in the time table


(H.O.D. OF PHYSICS & ELECTRONICS)

Circulate to :

M. Surekha



Dr. K. Jaya Dev



G. Sri Devi



A. Padmavathi



Dr. S.V.G.V.A. Prasad



Himakar



B. Srikanth



K. Durga Rao



D. Sravani



P. Veerendra



Resolutions:

- 1) Discussed the updated data of admissions 2022-23 of Physics related programs and resolved to combine the IB.SC.; into 3 sections as MPC-1 as one; MECS & MEIoT as one section and MPC -2 & MPE as another section.
- 2) Discussed the work load, time tables, paper distribution among the faculty for semesters I & III for the academic year 2022-23
- 3) Discussed the ongoing industry connect internships and also discussed the new syllabus theory and practicals of Sem V of 2020-21 admitted batch
- 4) It's resolved to conduct the Energy Audit of the institution, as a project on estimation of energy consumption given to the II year MPCs & MPE students.
- 5) It's resolved to observe the National micro wave oven day on 6.12.2022 and national Energy Conservation Day on 13.12.2022 as Departmental activities for the month of December 2022
- 6) discussed and resolved to keep the students upto 5'o clock in the campus by engaging them in 7th hour also.

Members present:


(H.O.D. OF PHYSICS & ELECTRONICS)

M. Surekha



Dr. K. Jaya Dev



G. Sri Devi



A. Padmavathi



Dr. S.V.G.V.A. Prasad



P. Himakar



B. Srikanth



K. Durga Rao



D. Sravani



P. Veerendra



P.R. GOVT. COLLEGE (A) : : KAKINADA

DEPARTMENT OF PHYSICS AND ELECTRONICS

STAFF MEETING-6

Dt. 19-12-2022

A staff meeting will be convened in our Department on 19-12-2022 at 4.30 PM, to discuss the following departmental issues. All the Staff members are requested to attend the meeting without fail.

Agenda:

- 1) Review on submission of Projects of III year Sem V students involved in the industry connect internships
- 2) To discuss the work load, time tables, paper distribution among the faculty for U.G. Semester - V for the academic year 2022-23
- 3) To discuss the work load, time tables, paper distribution among the faculty for P.G. - M.Sc. Semesters I & III for the academic year 2022-23.
- 4) Review on preparation of Department for the coming NAAC Assessment


(H.O.D. OF PHYSICS & ELECTRONICS)

Circulate to :

M. Surekha



A. Padmavathi



B. Srikanth



Dr. K. Jaya Dev



G. Sri Devi



Dr. S.V.G.V.A. Prasad



P. Himakar



K. Durga Rao



Resolutions:

- 1) Discussed and resolved the allotment of faculty for hand overing of industry wise Projects from the III year Sem V students involved in the industry connect internships which came to an end.
- 2) Discussed and resolved the paper distribution among the faculty for U.G. Semester - V , conduct of practicals with the new syllabus designed for the academic year 2022-23
- 3) Discussed the work load, time tables, paper distribution among the faculty for P.G. -M.Sc. Semesters I & III for the academic year 2022-23 and resolved to take the services of guest faculty Ms.D. Sravani & Mr.P. Veerendra who worked until 24th November 2022 in the Department.
- 4) Reviewed the preparedness of the Department for the coming NAAC Assessment.

Members present:

(H.O.D. OF PHYSICS & ELECTRONICS)

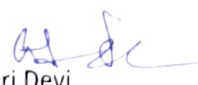
M. Surekha



Dr. K. Jaya Dev

 19/12/22

G. Sri Devi



A. Padmavathi



Dr. S.V.G.V.A. Prasad



P. Himakar



B. Srikanth



K. Durga Rao



D. Sravani



P. Veerendra

